



# College of Media

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN

## Professional Internship Course

Completed form should be sent to [media-careerservices@illinois.edu](mailto:media-careerservices@illinois.edu) to be processed. Media Career Services will contact instructor for approval signature.

\_\_\_\_\_/\_\_\_\_\_  
UIN Net ID

\_\_\_\_\_  
Major

\_\_\_\_\_  
Student's Name (Please print)

\_\_\_\_\_/\_\_\_\_\_  
Student's Signature Date

**Academic course related to Professional Internship:** Internship work must be directly supervised by a professional to earn credit. Credit is available for College of Media students. A student can earn up to one credit hour per internship and only earn up to three credits total. The course is graded S/U. Student acknowledges that hours and grade will not count toward Dean's List or hours needed towards James Scholar requirement.

Intern's Employer: \_\_\_\_\_

Intern Title: \_\_\_\_\_

Supervisor Name/Title: \_\_\_\_\_

Supervisor Phone/Email: \_\_\_\_\_

Check here to confirm that:

- 100+ hours of professional experience will be attained
- Extensive professional supervision will be provided

\_\_\_\_\_  
Course Instructor's Signature/Date

*If course is approved, students will receive an email containing information to register themselves before the "add" deadline for:*

Course	Number	Section*	CRN*	Hours**	Term/Year^
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\*Section and CRN to be completed by department \*\*Maximum of 1 hour per internship

^For Summer internship, can enroll for Fall term; if want to earn credit during the summer, realize that you will have to pay summer tuition

**Student must be enrolled in course BY JUNE 1 for summer internship, OCTOBER 1 for fall internship and MARCH 1 for spring internship.**

**FOR OFFICE USE ONLY**

EGD \_\_\_\_\_  
Registration Email Sent \_\_\_\_\_  
Processor's Initials/Date \_\_\_\_\_

Academic Advisor/DGS \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **NetID:** \_\_\_\_\_

**Internship Location (City/State):** \_\_\_\_\_

**Is your internship:** PAID or UNPAID

**Outline of Internship Work (in your words):**

**Duties & Responsibilities (copy & paste job description):**

**Supervisor's Role (tell us more about who you will be reporting to):**